

**PUKAR**  
(Partners for Urban Knowledge, Action and Research)

ANNUAL ACCOUNTS

(F. Y. 2012-2013)

**FORM NO. 10B**  
(See rule 17B)

*Audit Report under Section 12 A (b) of the Income – tax Act, 1961, in the case of charitable or religious trusts or institutions.*

\*✓ We have examined the Balance-sheet of  
**PARTNERS FOR URABAN KNOWLEDGE, ACTION AND RESEARCH( PUKAR )**  
(Name of the trust or institution)

As at **31<sup>st</sup> March 2013** and the Income & expenditure account for the year ended on that date which are in agreement with the books of account maintained by the said trust or institution.

\*✓ / We have obtained all the information and explanations which to the best of \*my / our knowledge and belief were necessary for the purposes of the audit. In \*my / our opinion, proper books of account have been kept by the head office and the branches of the above named \*trust / institution visited by \*me / us so far as appears from \*my / our examination of the books, and proper returns adequate for the purpose of audit have been received from branches not visited by \*me / us, subject to the comments given below: -

In \*my / our opinion and to the best of \*my / our information, and according to information given to \*me / us, the said accounts give a true and fair view –

- (i) in the case of the balance-sheet, of the state of affairs of the above named \*trust / institution as at **31<sup>st</sup> March 2013** and
- (ii) In the case of the profit and loss account, of the profit or loss of its accounting year ending on **31<sup>st</sup> March 2013**

The prescribed particulars are annexed hereto.

Place **MUMBAI**

Date .....

**12 SEP 2013**



*For Agarwal Vijay & Associates*

*Vijay Agarwal*  
.....  
Signed ..... Partner

**ANNEXURE**  
**Statement of Particulars**

**I. Application of income for charitable or religious purposes**

- |    |  |                      |
|----|--|----------------------|
| 1. | Amount of income of the previous year applied to charitable or religious purposes in India during that year.   | Rs.1,62,84,845/-     |
| 2. | Where the trust / institution* has exercised the option under clause (2) of the Explanation to section 11(1)? If so, the details of the amount of income deemed to have been applied to charitable or religious purposes in India during the previous year.  | NIL                  |
| 3. | Amount of income <u>accumulated or set apart</u> * for application to charitable or religious purposes, to the extent it does not exceed 15 percent of the income derived from property held under trust <u>in part only</u> for such purposes.<br><br>Finally set apart<br><br>*wholly  | Rs.20,00,128/-       |
| 4. | Amount of income eligible for exemption under section 11(1)(c) : (Give details)  | NIL                  |
| 5. | Amount of income, in addition to the amount referred to in item 3 above, accumulated or set apart for specified purposes under section 11 (2).   | NIL                  |
| 6. | Whether the amount of income mentioned in item 5 above has been invested or deposited in the manner laid down in section 11(2)(b)? If so, the details thereof  | N.A.                 |
| 7. | Whether any part of the income in respect of which an option was exercised under clause (2) of the <i>Explanation to section 11(1)</i> in any earlier year is deemed to be income of the previous year under section 11(1B)? If so, the details thereof  | NO                   |
| 8. | Whether, during the previous year, any part of income accumulated or set apart for specified purposes under section 11(2) in any earlier year- <ul style="list-style-type: none"> <li>(a) has been applied for purposes other than charitable or religious purposes or has ceased to be accumulated or set apart for application thereto, or</li> <li>(b) has ceased to remain invested in any security referred to in section 11(2)(b)(i) or deposited in any account referred to in section 11(2)(b)(ii) or section 11(2)(b)(iii), or</li> <li>(c) has not been utilised for purposes for which it was accumulated or set apart during the period for which it was to be accumulated or set apart, or in the year immediately following the expiry thereof? If so, details thereof.</li> </ul> | NA<br>--<br>--<br>-- |



II. Application or use of income or property for the benefit of persons referred to in section 13(3)

- |    |  |     |
|----|--|-----|
| 1. | Whether any part of the income or property of the * trust / institution was lent, or continues to be lent, in the previous year to any person referred to in section 13 (3) (hereinafter referred to in this Annexure as such person) ? If so, give details of the amount, rate of interest charged and the nature of security, if any | NO  |
| 2. | Whether any land, building or other property of the * trust / institution was made, or continued to be made, available for the use of any such person during the previous year? If so give details of the property and the amount of rent or compensation charged, if any  | NIL |
| 3. | Whether any payment was made to any such person during the previous year by way of salary, allowance or otherwise? If so, give details.  | NIL |
| 4. | Whether the services of the *trust / institution were made available to any such person during the previous year? If so, give details thereof together with remuneration or compensation received, if any  | NIL |
| 5. | Whether any share, security or other property was purchased by or on behalf of the *trust / institution during the previous year from any such person? If so, give details thereof together with the consideration paid.   | NIL |
| 6. | Whether any share, security or other property was sold by or on behalf of the *trust / institution during the previous year to any such person? If so, give details thereof together with the consideration received.  | NIL |
| 7. | Whether any income or property of the *trust / institution was diverted during the previous year in favour of any such person? If so, give details thereof together with the amount of income or value of property so diverted.  | NIL |
| 8. | Whether the income or property of the *trust / institution was used or applied during the previous year for the benefit of any such person in any other manner? If so, give details.   | NIL |



**REPORT OF AN AUDITOR RELATING TO ACCOUNTS AUDITED UNDER SUB-SECTION (2) OF SECTION 33 & 34 AND RULE 19 OF THE BOMBAY PUBLIC TRUSTS ACT.**

Registration No. : E-20295(Mumbai)

Name of the Public Trust: **Partners for Urban Knowledge, Action & Research (PUKAR)**

For the year ending **31st March, 2013**

(a)	Whether accounts are maintained regularly and in accordance with the provisions of the Act and the rules;	The books of accounts have been maintained in the required manner and that such maintenance is in conformity with the applicable provisions of the Bombay Trust Act
(b)	Whether receipts and disbursements are properly and correctly shown in the accounts;	Yes, the receipts and disbursements have been properly and correctly accounted in the books of accounts
(c)	Whether the cash balance and vouchers in the custody of the manager or trustee on the date of audit were in agreement with the accounts;	The cash balance was physically verified on 31st March 2013 along with vouchers and the same was in agreement with the books
(d)	Whether all books, deeds, accounts, vouchers or other documents or records required by the auditor were produced before him;	The required financial records and other related agreement, documents, evidence etc. were made available for the audit
(e)	Whether a register of movable and immovable properties is properly maintained, the changes therein are communicated from time to time to the regional office, and the defects and inaccuracies mentioned in the previous audit report have been duly complied with;	The fixed Assets register with all the relevant details like Nature of assets, source of purchase, cost details, depreciation charged, details of assets discarded was made available during the audit
(f)	Whether the manager or trustee or any other person required by the auditor to appear before him did so and furnished the necessary information required by him;	Yes, the manager, grant manager, accountant and other person required by us to appear before us did so and furnished the necessary information required during the course of audit.
(g)	Whether any property or funds of the Trust were applied for any object or purpose other than the object or purpose of the Trust;	To the best of our knowledge and based on the documents verified and information and explanation given to us, we did not notice usage of the property or the funds for any purpose other than objects of the Trust.
(h)	The amounts of outstanding for more than one year and the amounts written off, if any;	NIL
(i)	Whether tenders were invited for repairs or construction involving expenditure exceeding Rs. 5000/-;	N.A.
(j)	Whether any money of the public trust has been invested contrary to the provisions of Section 35;	No, the Trust has been investing only in the prescribed institutions' instruments
(k)	Alienations, if any, of the immovable property contrary to the provisions of Section 36 which have come to the notice of the auditor;	Not applicable since the Trust does not own any immovable property



**AGARWAL VIJAY & ASSOCIATES**  
CHARTERED ACCOUNTANTS

(l)	All cases of irregular, illegal or improper expenditure, or failure or omission to recover monies or other property belonging to the public trust or of loss or waste of money or other property thereof, and whether such expenditure, failure, omission, loss or waste was caused in consequence of breach of trust or misapplication or any other misconduct on the part of the trustee or any other person while in the management of the trust;	Based on the books of accounts, documents, vouchers and other related records verified by us, we did not notice any irregular, illegal or improper expenditure.
(m)	Whether the budget has been filed in the form provided by rule 16A;	The budget for F Y 2013-2014 for the Trust has been submitted on 1st February 2013
(n)	Whether the maximum and minimum number of the trustees is maintained;	As per the Provisions in the Deed of Trust of the organisation, the trust should have two members at the minimum and seven members at the maximum. During the financial year there were six members. This meets the requirement of the maximum and minimum numbers of members.
(o)	Whether the meetings are held regularly as provided in such instrument;	Yes, the Trustees have to meet once in a year. Based on the Attendance and minutes produced before us, the Trustees had a meeting on 14th August 2012.
(p)	Whether the minute books of the proceedings of the meeting is maintained;	Yes, The minutes book was furnished to us for verification during our audit. The minutes book of the meetings is maintained.
(q)	Whether any of the trustees has any interest in the investment of the trust;	Based on the nature of investments made by the Trust and also based on the information and explanation furnished to us, the Trustees appear to have no interest in the investments made by the Trust.
(r)	Whether any of the trustees is a debtor or creditor of the trust;	No
(s)	Whether the irregularities pointed out by the auditors in the accounts of the previous year have been duly complied with by the trustees during the period of audit;	No irregularities were noted during the previous year.
(t)	Any special matter which the auditor may think fit or necessary to bring to the notice of the Deputy or Assistant Charity Commissioner.	None

Dated at 2 SEP 2013



Chartered Accountants  
Auditors

Membership No. : 32174  
Firm Reg. No. : 116832 W

Name of the Public Trust : Partners For Urban Knowledge, Action and Research

Registration No. E - 20295

FUNDS & LIABILITIES	Rs.	Rs.	PROPERTY AND ASSETS	Rs.	Rs.
Trust Funds or Corpus :-		35,700.00	35,700.00 Immovable Properties :- (At Cost)		
Balance as per last Balance Sheet			Investments :-		
Adjustment during the year (give details)			Note : The market value of the above investments is Rs.....		
Other Earmarked Funds :-		2,250,033.88	Fixed assets Annexure -1	2,250,033.88	
(Created under the provisions of the trust deed or scheme			Balance as per last Balance Sheet	870,376.00	
Balance as per last Balance Sheet			Additions during the year	1,105,532.75	
Additions during the year			Less : Reduction during the year	1,975,908.75	
Less : Reduction during the year			Depreciation for the year	3,863.00	
Less: Depreciation for the year			Add: Project equipment-TISS	286,446.50	
Add: Capital Garnit- project equipment-TISS			Loans (Secured or Unsecured) : Good / doubtful	1,685,599.25	
Reserve Fund			Loans Scholarships	564,434.63	
Other Funds - Annexure -3		4,775,631.25	Other Loans		
As per Last Balance Sheet			Advances :-		
Add: Transferred from Income & Expenditure a/c			To Trustees		
Loans (Secured or Unsecured)			To Employees for expenses		
From Trustees			To Deposit for telephone /hall booking		
From Others			To Deposit (prof tax refund -receivable		
Liabilities :-			To Others (Tax deducted at sources recoverable)		
For Expenses			Income Outstanding :-		
For Advances			Rent		
For Rent and Other Deposits			Interest accrued		
For Sundry Credit Balances			Other Income and receivables		
Income and Expenditure Account :-			Cash and Bank Balances :- Annexure -6	9,905,490.23	
Balance as per last Balance Sheet			(a) In Current Account with :		
Less : Appropriation, if any			In Saving accounts - Bank of Baroda	1,866,447.23	
Add : Surplus as per Income and			In Fixed Deposit Account with : Bank	8,036,100.00	
Less: Deficit/ Expenditure Account			(b) With the Trustee (cheque in hand)	3,943.00	
			(c) With the manager		
			Income and Expenditure Account :-		
			Balance as per Balance Sheet		
			Less : Appropriation, if any		
			Add : Deficit as per Income and		
			Less : Surplus Expenditure Account		
Total Rs.....			Total Rs.....	12,326,670.11	
					12,326,670.11

The above Balance Sheet to the best of my/our belief contains a true account of the Funds and Liabilities and of the Property and Assets of the Trust

As per our report of even date  
A. P. Agarwal & J. M. Agarwal  
Chartered Accountants  
Auditors  
Dated at

12 SEP 2013  
Membership No. : 32174  
Firm Reg. No. : 116832 W



*Shelal Patel*

TRUSTEE  
PUKAR  
PARTNERS FOR URBAN  
KNOWLEDGE ACTION  
RESEARCH, MUMBAI

Name of the Public Trust : Partners For Urban Knowledge Action, and Research  
Income and Expenditure Account for the year ending 31st March, 2013

Registration No. E - 20295

	EXPENDITURE	Rs.	INCOME	Rs.	Rs.
To Expenditure in respect of properties :-			By Rent (accrued)		
Rates, Taxes, Cesses			realised		
Repairs and maintenance					
Salaries					601,932.00
Insurance					
Depreciation (by way of provision of adjustments)					
Other Expenses					
To Establishment Expenses - (Annexure - 5)	788,454.50		On Securities / Bonds / Deposits		
To Remuneration to Trustees			On Loans		
To Remuneration (in the case of a math) to the head of the math, including his household expenditure, if any			On Income Tax Refund		
To Legal Expenses			On Bank Account - S.B. A/c.		
To Audit Fees					109,232.00
To Contribution and Fees					
To Amount written off :			By Dividend		
(a) Bad Debts			By Donations in Cash or Kind - ( Annexure - 4 )		
(b) Loan Scholarship					
(c) Irrecoverable Rents			By Grants - (Annexure- 3)		
(d) Other Items			By Trfd from Other Fund for Vari Grant a/c		
To Miscellaneous Expenses					
To Depreciation			By Income from other sources ( Annexure - 4 )		
To Amount transferred to other Reserve or Specific funds - (Annexure- 3)	383,304.70				
To Expenditure on Objects of the Trust			By Transfer from Reserve		
(a) Religious					
(b) Educational					
(c) Medical Relief					
(d) Relief of Poverty					
(e) Other Charitable/project activities - (Annexure - 2)					
To Surplus/(Deficit) carried over to Balance Sheet					
Total Rs. ....			2,000,127.60		
					18,284,844.95
				Total Rs. ....	
					18,284,844.95

As per our report of even date

*A. M. J. J. J.*  
Chartered Accountants  
Auditors  
Dated at

12 SEP 2013  
AGRAWAL ASSOCIATES  
MUMBAI

Membership No. : 32174  
Firm Reg. No. : 116832 W



*Shelagh Patel*  
TRUSTEE  
P.U.K.A.R.  
PARTNERS FOR URBAN  
KNOWLEDGE ACTION  
RESEARCH, MUMBAI.

## **The Bombay Public Trusts Act, 1950**

## **SCHEDULE - IXC**

(Vide Rule 32)

**Statement of income liable to contribution for the year ending 31st March, 2013**

Name of the Public Trust : Partners For Urban Knowledge, Action and Research

Registration No. E-20295

Rs.	Rs.	P.
		18,284,845
		16,434,258
	16,434,258	

Certified that while claiming deductions admissible under the above Schedule, the Trust has not claimed any amount twice, either wholly or partly, against any of the items mentioned in the Schedule which have the effect of double-deduction.

**Trust Address:**

272, Municipal Tenements,  
Shivaji Nagar, BMC Colony,  
Kherwadi,  
Bandra East,  
Mumbai 400051

Dated:

12 SEP 2013

Dated: 12 SEP 2013



Apna-walaya & Aswani  
Chartered Accountants  
Auditors  
Shela Patel  
Trustee

TRUSTEE  
PUKAR  
PARTNERS FOR URBAN  
KNOWLEDGE ACTION  
RESEARCH, MUMBAI

# P U K A R

(Partners for Urban Knowledge, Action and Research)

## Annexure-1

### Statement of fixed assets and forming part of Balance Sheet as at 31st March 2013

#### FIXED ASSETS:

Description	WDV as on 01.04.2012	Addition during year	Total as on 31.03.2013	Depreciation for the year	WDV AS ON 31.03.2013
Computers & Printers, accessories	171,678.00	67,000.00	238,678.00	105,005.00	133,673.00
Furniture	170,457.00	16,631.00	187,088.00	-	168,210.00
Office equipment	84,418.00	51,047.50	135,465.50	-	118,737.00
Project equipment	443,823.00	465,920.25	909,743.25	-	793,799.25
<b>Total</b>	<b>870,376.00</b>	<b>600,598.75</b>	<b>1,470,974.75</b>	<b>256,555.50</b>	<b>1,214,419.25</b>
Media Lab ( Studio)	-	504,934.00	504,934.00	-	33,754.00
Project equipment- TISS	564,434.63	-	-	-	471,180.00
<b>Total</b>	<b>1,434,810.63</b>	<b>1,105,532.75</b>	<b>1,975,908.75</b>	<b>290,309.50</b>	<b>2,250,033.88</b>

*Shelal Patel*

TRUSTEE  
P U K A R  
PARTNERS FOR URBAN  
KNOWLEDGE ACTION  
RESEARCH. MUMBAI.



## Statement of expenses and forming part of Income &amp; Expenditure account for the year ended on 31st March 2013

GRANT UTILISATION AND EXPENSES ON THE OBJECTS OF THE TRUST										
	Funder's name	The Ford Foundation	President & Fellows of Harvard	Rockefeller Foundation	Max Planck Institute	Vanderbilt University	India Development Service	Solomon, R. Guggenheim Foundation	Governing Council of the Trust	PUKAR FC/a/c PUKAR Local a/c
	Projects	Mythologies of Mumbai	Exploring Social & Physical determinants of Urban Health	Urban Aspirations in Global Cities	Toll of Slum Living	Psychological Toll of Slum Living	PUKAR Annual Lecture (Events)	Privacy in Public Space	Digital Citizenship in Global Suburb	Youth Fellowship Program
	Particulars of expenses									
1	Payment to:- Executive Director	444,680.00	-	120,000.00	420,000.00	356,000.00	5,045.00	35,900.00	1,093,567.00	259,470.00
2	Media manager/Knowledge Manager/Project manager	558,000.00	282,140.00	194,760.00	559,800.00	23,150.00	-	105,200.00	165,000.00	340,000.00
3	Co-ordinators, field assistants and consultants	1,481,555.00	-	-	185,000.00	-	-	26,200.00	1,022,540.00	118,305.00
4	Grants manager, accountant, Admin officer	350,100.00	-	48,600.00	-	-	-	33,600.00	-	-
5	Data clerk and barefoot researchers	59,230.00	85,050.00	-	42,000.00	-	-	-	-	8,400.00
6	Graphic designer	119,330.00	-	-	-	-	-	-	-	217,800.00
7	Writer	-	-	56,986.75	252,000.00	-	-	48,840.00	-	-
8	Participants for filed related work and expenses for filed work	25,865.00	1,057.00	2,600.00	-	-	-	-	-	-
9	Community health camps	-	4,006.00	-	-	-	-	-	-	6,606.00
10	Studio, Film production and, food, travel for film production	54,737.00	-	-	-	-	-	-	-	54,737.00
11	Archiving/reference material/Books periodicals/news papers	-	3,941.00	-	-	-	-	-	-	3,941.00
12	Exhibition expenses	79,355.50	4,589.00	417.00	14,254.00	-	6,744.00	29,191.00	1,359.00	25,652.00
13	Transportation, conveyance, expenses related to field work	-	-	-	-	-	-	-	-	44,438.00
14	International travel/expenses	-	-	6,587.00	-	-	-	-	-	6,587.00
15	Support expenses to project of Lisa Bjorkman	3,087.00	-	-	-	-	-	1,586.00	-	4,673.00
16	Hospitality expenses	17,090.00	877.00	77.00	17,496.00	-	4,053.00	31,881.00	-	104,216.00
17	Printing/Stationery/hero/xerox/cartridge	-	-	-	-	-	10,703.00	-	-	52,755.00
18	Printing of Brochure/News letters	-	8,500.00	-	-	-	8,410.00	40,000.00	2,285.00	453,665.00
19	Communication/telephone/fax/internet charges	169,584.00	155.00	-	-	-	-	-	-	375.00
20	Postage/courier charges/venue stamps	7,671.00	-	-	-	-	-	-	-	-
21	Office repairs and maintenance, supplies	64,818.00	532.00	-	-	-	50,396.00	89,455.00	-	-
22	Workshop, capacity bldg, training, meeting, venue and expenses	-	-	-	-	-	-	-	-	-
23	Research program expenses	-	-	-	-	-	-	-	-	-
24	Website maintenance expenses	60,000.00	-	-	-	-	-	-	-	-
25	PUKAR events	-	-	-	-	-	-	-	-	-
26	Annual events-Youth fellowship program	-	-	-	-	-	-	-	-	-
27	Bank charges	1,383.00	-	-	1,182.00	-	-	-	-	-
28	Electricity charges and electrical maintenance	24,550.00	-	-	-	-	-	-	-	-
29	Maintenance/accessories of equipment/anti virus	15,045.00	-	-	-	-	-	-	-	-
30	Purchase of accessories of equipment	126,751.00	-	-	1,700.00	-	-	5,700.00	-	-
31	Capital work in progress for Media Lab/Studio	-	-	-	284,234.00	-	-	-	-	-
32	Purchases of equipment /laptops	428,859.00	-	-	-	-	-	55,556.00	-	-
33	Contribution to various project activities/resource charges	-	-	-	-	-	-	-	-	-
34	Total	4,096,286.50	396,751.00	423,440.75	2,294,721.00	117,650.00	83,691.00	1,787,850.00	251,433.00	4,580,348.00
										760,347.90
										319,939.00
										15,112,958.15

For AGARWAL VIJAY & ASSOCIATES  
CHARTERED ACCOUNTANTS

Vijay Agarwal  
PLATE: MUMBAI

Date:

12 SEP 2013

*Shantanu Patel*

PUKAR  
TRUSTEE

PUKAR  
PARTNERS FOR URBAN

KNOWLEDGE ACTION  
RESEARCH, MUMBAI



# PUKAR

(Partners for Urban Knowledge, Action and Research)

Annexure- 3

## Forming part and Statement of Income & Expenditure account for the year ended on 31st March 2013

SUMMARY OF GRANTS ACCOUNT													
Sr. No	Funder's name	The Ford Foundation	President & Fellows of Harvard College	Rockefeller Foundation	Max Planck Institute	Vanderbilt University Medical Centre	India Development Service	Solomon R. Guggenheim	Institute of International Education	Sir Ratan Tata Trust	Joya Banerjee	Community the youth Collective	Total
1	Grants received during the year	5,781,129.00	-	-	4,152,000.00	112,000.00	273,201.00	2,462,844.00	290,257.00	-	3,362,826.95	-	- 16,434,257.95
2	Total receipts	5,781,129.00	-	-	4,152,000.00	112,000.00	273,201.00	2,462,844.00	290,257.00	-	3,362,826.95	-	- 16,434,257.95
3	Less: Contribution towards cost of PUKAR's resource allocation	134,700.00	-	-	1,156,865.00	-	-	674,994.00	12,507.00	-	-	25,402.00	13,814.00 2,018,282.00
4	Less: Project wise expenses	4,096,286.50	396,751.00	423,440.75	2,294,721.00	117,650.00	83,691.00	1,787,850.00	251,433.00	-	4,580,848.00	-	- 14,032,671.25
5	Excess of receipt of Grant over expenditure(Utilisation) (Sr.no. 2 Less Sr.no. 3 & 4)	1,550,142.50	(396,751.00)	(423,440.75)	700,414.00	(5,650.00)	189,510.00	-	26,317.00	- (1,218,021.05)	(25,402.00)	(13,814.00)	383,304.70
6	Add: Balance of unspent grant (1st April 2012 ) as per last Balance Sheet	1,192,989.75	396,751.00	423,440.75	1,051,202.00	5,650.00	-	-	38,000.00	1,245,077.05	25,402.00	13,814.00	4,392,326.55
7	Unspent grants as on 31st March 2013 (Sr.no. 6 Plus Sr.no. 7)	2,743,132.25	-	-	1,751,616.00	-	189,510.00	-	26,317.00	38,000.00	27,056.00	-	- 4,775,631.25

For AGARWAL VIJAY & ASSOCIATES  
CHARTERED ACCOUNTANTS

Vijay Agarwal  
(VIJAY AGARWAL)  
PLACE: MUMBAI  
Date: 12 SEP 2013 \*



*Shubhalekha*

TRUSTEE  
PUKAR  
PARTNERS FOR URBAN  
KNOWLEDGE ACTION  
& RESEARCH, MUMBAI

# PUKAR

(Partners for Urban Knowledge, Action and Research)

## Annexure-4

Forming part and Statement of Income & Expenditure account for the year ended on 31st March 2013

SUMMARY OF RECEIPTS OF DONATIONS AND EXPENSES			
Sr. No		( FC Account)	(Local account)
1	Donation received during the year	732,896.00	178,839.00
2	Income from other sources	-	227,688.00
3	Interest from bank on SB a/c and FDs	702,680.00	8,484.00
4	Total receipts ( Sr.no. 1 Plus 2 Plus 3 )	1,435,576.00	415,011.00
5	Add: Contribution towards cost of PUKAR's resource allocation trfd from various grants	1,979,066.00	39,216.00
6	Less: Expenses towards objects of the trust	760,347.90	319,939.00
7	Less: PUKAR's (Administrative ) Expenses	786,463.50	1,991.00
8	Excess of receipt over expenditure (Sr.no. 4 Plus 5 Less (Sr.no. 6 & 7 )	1,867,830.60	132,297.00
9	Add: Balance of unspent grant (1st April 2012 ) as per last Balance Sheet	3,115,513.11	149,664.27
10	Surplus as on 31st March 2013 ( Sr.no. 8 Plus 9 )	4,983,343.71	281,961.27

For AGARWAL VIJAY & ASSOCIATES

CHARTERED ACCOUNTANTS

*Vijay Agarwal*  
(VIJAY AGARWAL)  
PLACE: MUMBAI  
Date:

12 SEP 2013

*Sheshashree*

TRUSTEE  
PUKAR  
PARTNERS FOR URBAN  
KNOWLEDGE ACTION  
& RESEARCH, MUMBAI.



**PUKAR**

(Partners for Urban Knowledge, Action and Research)

**Annexure - 5**

**Statement of expenses and forming part of Income & Expenditure account for the year ended on 31st March 2013**

Sr. no.	Administrative expenses	FC Account	Local Account	Total
1	Postage/courier charges/revenue stamps	6,947.00	120.00	7,067.00
2	Office repairs and maintenance, supplies	407,798.50		407,798.50
3	Bank charges	10,360.00	438.00	10,798.00
4	Insurance premium for fixed assets, cash and staff	19,369.00		19,369.00
5	Payment to Grants manager, accountant, Admin officer	224,125.00		224,125.00
6	Internal audit fees	44,944.00		44,944.00
7	E-TDS return submission fees and related expenses	2,379.00		2,379.00
8	Meeting- (admin) expenses	809.00		809.00
9	Electricity charges and electrical maintenance	57,602.00		57,602.00
10	Water supply charges	803.00		803.00
11	Miscellaneous expenses	598.00	1,433.00	2,031.00
12	Maintenance/Accessories of Equipment/anti virus	5,441.00		5,441.00
13	Purchase of Accessories of Equipment	5,288.00		5,288.00
	<b>Total</b>	<b>786,463.50</b>	<b>1,991.00</b>	<b>788,454.50</b>

For AGARWAL VIJAY & ASSOCIATES  
CHARTERED ACCOUNTANTS

Vijay Agarwal  
(VIJAY AGARWAL)

PLACE: MUMBAI

Date:

12 SEP 2013

*Mehul Patel*

TRUSTEE  
PUKAR  
PARTNERS FOR URBAN  
KNOWLEDGE ACTION  
RESEARCH. MUMBAI



# P U K A R

(Partners for Urban Knowledge, Action and Research)

## Statement of Advances, Deposits, cash and bank balances and forming part of Balance sheet as at 31st March 2013

Annexure- 6

<u>ADVANCES:</u>	<u>Rupees</u>	<u>Rupees</u>	<u>Rupees</u>
Project advance for expenses - Youth fellowship	5,000.00		
With employees for expenses - PUKAR	2,000.00		
	<hr/>		
	7,000.00		
 <u>DEPOSITS:</u>			
With MTNL for telephone	6,880.00		
For hall booking	2,248.00		
	<hr/>		
	9,128.00		
 <u>TDS receivable for A.Y. 2013-14</u>			
TDS receivable for A.Y. 2012-13	59,859.00		
TDS receivable for A.Y. 2011-12	36,425.00		
TDS receivable for A.Y. 2010-11	13,590.00		
TDS receivable for A.Y. 2009-10	17,488.00		
	<hr/>		
	25,056.00		
	<hr/>		
	152,418.00		
 <u>Amount recoverable (refund) from Prof Tax Authority</u>			
Total	1,600.00		
	<hr/>		
	170,146.00		
 <u>CASH AND BANK BALANCES:</u>			
Bank balances:			
SB A/c with Bank of Baroda A/c no: 06700100005257	1,584,283.96		
SB A/c with Bank of Baroda A/c no: 06700100005972	192,606.00		
SB A/c with Bank of Baroda A/c no: 06700100005213	84,760.27		
SB A/c with Bank of Baroda A/c no: 06700100008342	4,797.00		
	<hr/>		
	1,866,447.23		
 <u>Fixed deposits with Bank of Baroda:-</u>			
Fixed deposits and interest accrued thereon	7,997,828.00		
Fixed deposit for Corpus Fund	38,272.00		
	<hr/>		
	8,036,100.00		
 <u>Cash Balances:</u>			
PUKAR -Youth Fellowship project	2,275.00		
PUKAR Account	1,668.00		
	<hr/>		
	3,943.00		
Total	<hr/>		
	9,906,490.23		

Cash Balances:  
PUKAR -Youth Fellowship project  
PUKAR Account



Total

TRUSTEE

PUKAR

PARTNERS FOR URBAN

KNOWLEDGE ACTION

RESEARCH. MUMBAI

# PUKAR

(Partners for Urban Knowledge, Action and Research)

Forming part of statement of Income & Expenditure account for the year ended on 31st March 2013

SUMMARY OF RECEIPT OF GRANTS, DONATIONS AND EXPENSES			
Sr. No		Grant Account	Donation & other receipts account
1	Grants received during the year	16,434,257.95	- 16,434,257.95
2	Donation received during the year	-	911,735.00 911,735.00
3	Income from other sources	-	227,688.00 227,688.00
4	Interest from bank on SB a/c and FDs	-	711,164.00 711,164.00
5	Total receipts	16,434,257.95	1,850,587.00 18,284,844.95
6	Add: Contribution towards cost of PUKAR's resource allocation trfd from various grants	-	2,018,282.00 2,018,282.00
7	Less: Contribution towards cost of PUKAR's resource allocation	2,018,282.00	- 2,018,282.00
8	Less: Project wise expenses as per Annexure -2	14,032,671.25	1,080,286.90 15,112,958.15
9	Less: PUKAR's (administrative) expenses as per Annexure - 5	-	788,454.50 788,454.50
10	Excess of Grant/donation receipts over expenditure	383,304.70	2,000,127.60 2,383,432.30
11	Add: Balance of unspent grant (1st April 2012) as per last Balance Sheet	4,392,326.55	3,265,177.38 7,657,503.93
12	Unspent grants/Surplus as on 31st March 2013	4,775,631.25	5,265,304.98 10,040,936.23

For AGARWAL VIJAY & ASSOCIATES  
CHARTERED ACCOUNTANTS

VJ  
(VIJAY AGARWAL)  
PLATE: MUMBAI  
Date:



*Shobhana Patel*

TRUSTEE  
PUKAR  
PARTNERS FOR URBAN  
KNOWLEDGE ACTION  
RESEARCH. MUMBAI

12 SEP 2013

# **PUKAR**

**(Partners for Urban Knowledge, Action and Research)**

## **NOTES ANNEXED TO AND FORMING PART OF THE ACCOUNTS FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2013**

### **A. Significant Accounting Policies**

1. The Financial Statements are prepared under the historical cost convention on cash basis, except interest received on fixed deposit and are in accordance with the Bombay Public Trust Act, 1950 and Rules made thereunder.
  
2. Fixed assets are stated at cost of acquisition less accumulated depreciation. Depreciation is provided on the written down value method.

